

MELANIE LEAR

Cell (734) 818-6236 email: mellear@sbcglobal.net

OBJECTIVE: Obtain an Assistant Director or Production Management position with a film crew.

QUALIFICATIONS: Experience in producing call sheets, production reports, script breakdown, scheduling and budgeting productions in Movie Magic. Extensive accounting and supervision background as a business owner and operator. Director & Assistant Director of 26 Stage Productions. Creative Arts Teacher and Director. Able to initiate professional, organized atmosphere while providing positive motivation. As a dedicated team player my focus is on a determined work ethic.

Relevant Work Experience:

Lear Construction Company, L.L.C./Owner, Operator. 1993-2008.

Michigan Opera Theatre Children's Chorus/Public Relations 2007-2009.

Community Lutheran Church/ Creative Arts Director and Teacher 1995-2010.

NBD Bank, N.A./Senior Facilitator Customer Service and Branch Operations 1987-1997.

Credits

Projects	Producer	Job Description
Feature Film		
<i>BLIND SIDED</i>	Unity Studios/Jimmy Lifton & Paulette Lifton	1st & 2nd Assistant Director
<i>Faith Ties</i>	Pre-Production	Production Management
<i>The Sportsman, Bayou Justice</i>	Pre-Production	Production Management
<i>Jinn</i>	Jinn Productions/Richard Mandell	Production Assistant

Short Feature

<i>AS IS</i>	Brian Marable DIR. AI Profit	1st Assistant Director
<i>Guilty Innocence</i>	Swift Winds Media/ PROD. Cory Swift	2nd Assistant Director-
<i>West Bloomfield</i>	Juan Shannon	2nd,2nd Assistant Director

Commercials

<i>Belle Tire</i>	Medium Film/PROD. Sue Whitham	Production Assistant
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Music Video

<i>Blind Sided</i>	Unity Studio/Jimmy Lifton & Paulette Lifton	2nd Assistant Director
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Stage

CLC Productions	Director, Assistant Director, Music Director, Producer, Choreographer, Stage Manager
Southgate Community Theatre	Director, Stage Manager, Choreographer, Set Design and Construction, Wardrobe
Encore Kids	Producer, Assistant Director, Stage Manager, Choreographer, Set Construction, Wardrobe
Trenton Community Theatre	Music Director, Stage Manager, Choreographer, Set Construction, Wardrobe

Level Pebble Players

Producer, Stage Manager

Education and References

Education:

Graduate- Lifton Institute of Media Skills- February 2010. Completed Production Management Training Program. Curriculum included all aspects of Production Management, union contracts, budgeting and scheduling, set safety, scrip breakdown, and incentive policies.

Henry Ford CC -Studies in Corporate Law, Accounting, Business Management, Supervision, Music and Advertising Classes

American Banking Institute - Courses Advanced Accounting, Business, Public Relations, Advertising Classes.

Central Banking Institute- Seminars in Law, Banking, Accounting and Supervision

References:

Douglas Raine- President of I I O In Shade Productions; Producer and Director. d.a.raine@comcast.net

Jimmy Lifton- President of Unity Studios and Oracle Post; Producer and Director. jl@oraclepost.com

Paulette Lifton -CEO of Oracle Post; Producer and Director. paulette@oraclepost.com

Doug Bruce- Assistant Director, Production Manager and Line Producer. doug@liftoninstitute.com