

TARA WATTS

SKILLS

Post production workflow, delegating tasks, dailies, VFX, scheduling, and other post coordinator skills.

EXPERIENCE

American Film Institute, Los Angeles — *Remote Research Intern*

August 2020 - December 2020

- Researched female screenwriters/films of the silent era for their “Women They Talk About” project.
- Worked closely with the catalog manager and the historians.

20th Century Fox Television, Los Angeles — *Corporate Post Production Coordinator*

August 2015 - May 2017

- Coordinated multiple shows and pilots per the department.
- Handled show credits, digital media, and post production charts.
- Scheduled and led post production meetings per incoming show.
- The liaison between the corporate side and scripted shows.

Sony Pictures Entertainment/24p, Los Angeles — *Dailies Editor*

August 2013 - May 2017

- Edited dailies for assigned scripted shows.
- Uploaded dailies to corporate server(s).
- Created media clips/DVDs per request(s).
- Handled incoming and outgoing media as well as communicating with editorial.

- *More post coordinator information available upon request regarding scripted television*

EDUCATION

Stephens College, Columbia, MO

- *Masters of Fine Arts* - August 2019 - August 2021, 3.9 GPA
- *Bachelor of Fine Arts* - August 2002 - August 2006

REFERENCES

Available upon request.