

DAVID WESTON
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- Experience** **4/30/2010 – 5/14/2010: Digital Domain (temporary position)** Los Angeles, CA
Executive Assistant
- Assistant to President (one week), Assistant to CEO (one week)
 - Phones, Scheduling, Calendar
- 3/2010: Sprinkles Cupcakes** Los Angeles, CA
Assistant Director, 100% Chance of Sprinkles (Commercial)
- Production insurance, scheduling, contracts
 - Managed crew and location, enforced shooting schedule
- 1/2010 – 3/2010: Jon Artigo (writer/director)** Los Angeles, CA
Development Assistant
- Provide story notes and feedback for in development feature **Deadly Retreat**
 - Organized actor readings, created promotional materials, creation of LLC
- 10/2008 – 12/2009: Artigo/Ajemian Films** Worcester, MA
Post Production Coordinator, BoyBand
- SAG paperwork, production accounting, MA tax credit application, film festival research
 - Organized and evaluated test screenings and results
 - Coordinated ADR, foley, audio mix, and color correction sessions
- 5/2008 – 9/2008: Artigo/Ajemian Films** Worcester, MA
Production Manager, BoyBand
- Budgeting, hiring of crew, production insurance, location permits, police detail
 - Managed crew and locations, supervised set to ensure smooth continuation of production
- 7/2007 – 4/2008: Artigo/Ajemian Films** Worcester, MA
Office Production Assistant
- Assisted producer and director during fund raising stages for feature film **BoyBand**
 - Scheduled investor meetings, investor parties, casting sessions, and readings
 - Planning, promotion, on set assisting for **Worcester Love** an online episodic web series
 - Created websites and promotional materials for the film and the production company
- 7/2006 – 6/2007: Uncovered Productions** Worcester, MA
Post-Production Assistant, Still Green
- Film festival research, promotions, distribution of press kits, planning for theatrical premiere
- Prior Experience** **Sungard** Burlington, MA
Principal Software Engineer
- Developer for Protegent PTA, a J2EE browser-based application that automates compliance with SEC regulations and firm specific codes of ethics.
 - Managed 24/7 Support Desk and engineers, Client Relations
- Education** **Master of Fine Arts, Boston University** **GPA: 3.78**
- Major: Film (Screenwriting)
- Bachelor of Arts, Trinity College** **GPA: 3.1**
- Major: English Literature Minor: Environment and Human Values
- Computer Skills**
- EP Budgeting, Movie Magic Screenwriter
 - Extensive use of Excel and Word , Outlook, Access, MS Office
 - Basic knowledge of Avid and Final Cut Pro

- PC and Mac proficient
- Java, HTML, Javascript, Oracle and Sybase databases, SQL