Shaena Nalani Espinoza

1924 Church Street Burbank, CA 91504 (818) 383-1677 Shaena.Nalani@gmail.com

SHOW EXPERIENCE:

Assistant Field Coordinator "Extreme Parenting" Punched In The Head Productions/Bravo

Casting Assistant "Hell's Kitchen" Upper Ground Enterprises/Fox

Production Assistant "Extreme Parenting" Punched In The Head Productions/Bravo

1st Assistant Director/Production Coordinator "Summer Ashes" Taryn Manning

Casting Assistant "Dream Date" Ryan Seacrest Productions

Production Assistant "Cold Justice" Magical Elves/TNT

Casting Assistant "The Real World Season 29" MTV

Casting Assistant "Family Feud" Fremantle/GSN

Production Assistant "Nike Fuel Band Commercial" Nike

Casting Assistant "The Great Escape" TNT

Additional Set Production Assistant "Victorious" Nickelodeon

Production Assistant "Secret Life of the American Teenager" ABCFamily

Production Assistant "X Factor" Fox/Blue Orbit

Production Assistant "American Idol" Fox/Fremantle

Casting Assistant "America's Next Top Model" CW/Anisa Productions

Key Set Production Assistant/Post Production Assistant "See You On The Other Side" Light in the Dark Productions

Production Assistant "BET Awards 2009" GBK Productions

Production Assistant "The Zoo" FilmEngine Entertainment

Production Assistant "Gorilla Walk" Warner Brothers/Pure Touch Media

Production Assistant "Super Star Search" 1047 KissFM/Pure Touch Media

Director's Assistant "Hang the Lights" Baloh Productions/Pure Touch Media

Production Assistant/Set Dresser "Last Call" Beat Maker Music/Pure Touch Media

Production Assistant "Fight With Me" Pure Touch Media

Production Assistant "Music In Me" Pure Touch Media

Production Assistant "Sandy Botkin" iLearning Global/Pure Touch Media

Production Assistant "Brian Tracy" iLearning Global/Pure Touch Media

Production Assistant "Infusionsoft Product Tour" Infusionsof/Pure Touch Media

Production Assistant "Mark Mabry Photography" Mabry Studios/Pure Touch Media

Production Assistant "Hang the Lights (Commercial)" Baloh Productions/Pure Touch Media

Production Assistant "Woodie's CCI Club" Chicago Traders/Pure Touch Media

OTHER EXPERIENCE:

June Entertainment West Hollywood, CA

Junior Talent Manager: (October 2011-May 2013)

Reverie Entertainment Partners West Hollywood, CA

Executive Assistant: (October 2010-October 2011)

FilmEngine Entertainment Beverly Hills, CA

Assistant: (May 2009-September 2010)

Pure Touch Media/Planet HD Gilbert, AZ

Office and Set PA: (July 2007-October 2008)

EDUCATION:

Arizona State University August 2008-May 2009 Tempe, AZ

Associates Degree in Film and Television Production

GPA: 3.5 (4.0 scale)

Talent wrangling, fire watch, 1st team, creating and distributing sides, transpo experience including 15 pass and cube truck driving, knowledgeable of Windows and Mac based systems, Word, PowerPoint, Excel, Outlook, QuickBooks, Keynote, Filemaker Pro, Final Cut Pro, Final Draft, Garage Band, Soundtrack Pro, and Adobe Photoshop programs, reliable car and clean driving record, iPhone owner, knowledgeable of social networking sites such as Facebook, Myspace, and Twitter, avid YouTube user, strong organizational skills, self-motivated, works well with minimum supervision, ability to multi-task, exceptional oral, written and interpersonal skills.

REFERENCES: Available upon request.