

**KELSEY USHER**

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EDUCATION

**B.A. Media Production: Producing**  
*Emerson College, Boston, MA*

Dec. 2010

RELATED EXPERIENCE

**Austin Film Festival Volunteer**  
Austin, TX

Spring 2011

- Assisted in membership retention
- Set-up screening events with industry professionals

**Art Department (Props) & Production Office Intern**

*What's Your Number?, Twentieth Century Fox*  
Number Productions, Inc. Cambridge, MA

Summer 2010

- Organized and recorded purchase receipts for petty cash
- Created a production calendar based on the shooting schedule
- Ran errands for last minute props
- Assisted in the production office in Pre and Post Production

**Development Intern**

*Build It Bigger, Discovery Channel*

2010

*Must Love Cats & Dogs vs. Cats, Animal Planet*

2009

Powderhouse Productions, Somerville, MA

- Set up for interviews and transcribed video footage
- Researched potential story ideas and checked facts for episodes
- Communicated with potential talent and managed office area

**Communications Chair & Production Assistant**

2006 - 2008

Television Arts Society & Frequency TV, Chicago, IL

- Assisted in lighting and camera work for *Battle of the Bands*
- Set up lighting, cameras and assisted in audio for *Musician's Studio*

**Production Intern**

Cape Cod Community Media Center, S. Yarmouth, MA

2004 - 2006

- Created electronic bulletin postings for events
- Managed the office answering phones, filing, typing, etc.
- Operated the VTR and studio cameras, edited, graphics
- Served as floor manager for two live TV series

OTHER PRODUCTION EXPERIENCE

**Lighting Assistant**

*The Common Agenda (Emerson Channel)*

2010

**Producer**

*Living Green (at NATPE)*

2008

**Producer/Writer/Editor**

*Junk Food: A Mocumentary*

2007

**Camera/Production Assistant**

*P – Town Diaries*

2006

PROFESSIONAL CONFERENCES

*National Association of Television Program Executives*

*National Association of Broadcasters Convention*

