

ASHLEY GREENE

4077 W. 3rd St Apt #516 Los Angeles, CA 90020 714-697-5998 ashgreene@comcast.net

EDUCATION

Master of Fine Arts in Screenwriting - Chapman University, Orange

Graduation: May 2011

Bachelor of Arts in English, Classical Civilization, and Ancient Greek - University of Minnesota, Twin Cities

Minors: Studies in Cinema and Media Culture, Religious Studies

Graduation: May 2006

MEDIA EXPERIENCE

Intern for Heroes and Villains Entertainment (2/2011-present)

- Read scripts and wrote coverage for both feature length screenplays and television pilots.
- Searched for potential story ideas and pitched various concepts to the executives.
- Answered in-coming phone calls, delivered packages, and provided general office support.

Development Intern/Covering Assistant for Mike Tollin Productions (Summer 2010)

- Read scripts and wrote coverage for both feature length screenplays and television pilots.
- Covered the creative executive's desk while he was on vacation, acting as the assistant for the President of Production and Development.
- Performed research, such as compiling actor, writer, and director lists.
- Answered in-coming phone calls and provided general office support.

RELEVANT WORK

- WEEKEND AT COMIC-CON (Screenplay) – A young woman journeys to San Diego to win back the man she loves. *Writer*
- SIBLING RIVALRY (Short Film) – A troubled girl must thwart her evil step-sister's attempts to harm her. *Writer*
- RESIDENT ADVISORS (Pilot Script) – College students supervise their peers in the dormitories at their university. *Writer*
- CLEAN UP ON AISLE THREE (Short Film) – Two teenage boys work at a grocery store on Valentine's Day. *Assistant Art Director*

OTHER WORK EXPERIENCE

Card Support Specialist at SchoolsFirst Federal Credit Union (2008-2009)

Telephone Service Representative at SchoolsFirst Federal Credit Union (2006-2008)

- Assisted and advised members in the management of their accounts in an inbound call center.

TECHNICAL SKILLS

- Proficient in Microsoft Office, Final Draft, Adobe

QUALIFICATIONS

- Well developed leadership and interpersonal skills.
- Excellent communication skills, both verbal and written
- Passion for writing and developing new creative ideas.

HONORS, AWARDS, AFFILIATIONS

- University of Minnesota Dean's List (Spring 2006)