



MICHELLE GEDDES

17.07.1989

26 Kline Place McDowall 4053, Queensland, Australia

+61 402 507 516

michelle.geddes@live.com.au

PROFILE

A highly creative and dedicated Interior Designer with experience in AutoCAD, Revit, and Photoshop. I believe I make a successful and professional Interior Designer as I have a wide knowledge of products and materials, a natural flair for design, and a dedicated and energetic attitude. I have exceptional communication skills and a reliable and trustworthy nature. I believe successful design is about interlacing function and aesthetics. I have many ideal jobs such as designing social spaces like restaurants, nightclubs, bars, and retail environments. I am also interested in large scale and grand projects along with set design for film and television.

EDUCATION

Bachelor of Design (Interior Design)- Queensland University of Technology, Australia
2007 - 2010, Final GPA: 5.375 (highest is 7)

Final Semester Results:

Work Integrated Learning 3	High Distinction
Work Integrated Learning 4	High Distinction
Interior Design 8	Credit
Professional Practice	Credit

Brisbane Girls Grammar School, Queensland, Australia
2002-2006, Overall Position (OP): Six (6)

DESIGN EXPERIENCE/EMPLOYMENT

Di Henshall Interior Design

Interior Designer and Coordinator, February 2010 – current

- ~ Project Manager for residential projects worth over \$300 000
- ~ Liaison with clients and tradespeople
- ~ Created Administrative and Financial documents such as Agreements
- ~ Selections of finishes and furniture and preparation of finishes schedules
- ~ Designed custom made joinery and cabinetry items
- ~ Participated actively in marketing and public relations exercises
- ~ Assisted with CAD drawings
- ~ Kept product and finishes libraries up to date
- ~ Assisted Design Director with major design renovations of multi-million dollar houses such as kitchens, ensuites, laundrys, living areas and master bedrooms

Mandikos Wheeldon Architects

Part time Student Interior Designer, February 2010 – February 2011

- ~ Architectural and Interior Design drafting for commercial and educational facilities
- ~ Designed layouts and chose samples and colours for scheme boards
- ~ Developed Interior Design Concepts for projects
- ~ Assisted in developing schematic furniture layouts
- ~ Drafted Interior details such as joinery
- ~ Worked on AutoCAD drawings from start to finish

Urban Sofa Gallery

Interior Designer/Decorator and Salesperson, May 2008 – February 2011

- ~ Advised clients of ideal room layouts, furniture designs and fabrics
- ~ Assisted Interior Designers and Decorators selecting furniture and homewares for clients
- ~ Designed upholstered furniture items for clients wanting custom-made pieces

Brand and Slater Architects

Five days of work experience alongside head Interior Designer

- ~ Assisting in preparation for design presentations using Photoshop
- ~ Assisting in floor plans and furniture layouts

OTHER EMPLOYMENT

Drake Supa IGA (Supermarket)

Customer Service Supervisor April 2004 - April 2010

- ~ Distributing tasks to employees
- ~ Store opening and closing procedures
- ~ Working the cash registers and EFTPOS machines

French Twist Chermside (French Patisserie)

Supervisor November 2006 - April 2007

- ~ Serving customers and preparing food
- ~ Opening/closing the store and end of day paperwork, accounts and procedures

PROGRAM QUALIFICATIONS

Short course (six weeks) in Autodesk Revit Architecture – April to June 2010

Southbank Institute of Technology

- ~ Modelling basics and creating views
- ~ Modifying elements and importing CAD files
- ~ Annotations, dimensions and sheet layouts

COMPUTER SKILLS

Competent in:

- ~ Autodesk AutoCAD
- ~ Autodesk Revit Architecture
- ~ Adobe Photoshop, In Design, Illustrator
- ~ Corel VIZ, Draw
- ~ Microsoft Office - Word, Excel, Powerpoint, Publisher
- ~ MYOB Accounting Plus

REFERENCES

Ken Edwards

Urban Sofa Gallery Store
Manager

+61 439 674 338

inorderbyken@hotmail.com

Greg Wheeldon

Mandikos Wheeldon
Architects Director

+61 411 874 967

gwheeldon@mandikos.
com.au

Kerry Moriarty

Urban Sofa Gallery Visual
Merchandiser

+61 433 037 147

kerry@moriartyandco.
com.au