

Laura LeMasters

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Objective

To obtain a position as a set production assistant.

Experience

Office Assistant **June 2011 – September 2011**

Gros Ventre Pictures, North Hollywood

- Complete clerical duties
- Answer phones
- Manage schedule

Set Production Assistant **November 2010**

Gros Ventre Pictures, North Hollywood

Susan's Remembrance

- Performed area lock-ups
- Managed and coordinated 6 child extras
- Assisted craft services with cleaning & set-up
- Performed duties as an extension to the AD

Set Production Assistant **April 2010**

Gros Ventre Pictures, North Hollywood

Our Vows

- Performed area lock-ups
- Assisted craft services with cleaning & set-up
- Performed duties as an extension to the AD

Education

California State University, Long Beach

Master of Arts in Kinesiology, option in Sport Management

Graduation Date: July 2011

Washington State University

Bachelor of Arts in Sport Management with an emphasis in Communication

Graduation Date: May 2009