

Ghazal Amiri

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OBJECTIVE

A position in television or film production that enhances my professional development and broadens my production experience.

EXPERIENCE

- Spring 2011
Angeles, CA
- My Story, Our World Productions, *Production Assistant*** Los
- Transcribing interview-footage to ease workflow for editor and post-production team.
 - Logging B-Roll and interview footage for various projects.
 - Filming and editing assignments, including director segments for the Global Social Change Film Festival and Institute in Bali, Indonesia.
 - Performing administrative tasks: purchase orders and project progress reports.
- Fall 2010 /2011
Santa Monica, CA
- Dick Clark Productions, *Development and Production Intern***
- Assisted the production and digital production departments for the 2010 and 2011 American Music Awards.
 - Conducting research for reality television programming for the development department.
 - Organizing media assignments and seating guests for the Golden Globe Awards.
- October 2010
Angeles, CA
- USC Student Film "George's 40th Birthday," *Set Decorator*** Los
- Worked closely with the production designer to dress each scene of the film.
- Fall 2009
Angeles, CA
- KTLA, *Assignment Desk Intern*** Los
- Drafted daily assignment schedule for reporters and crew-members
 - Ran scripts from control room to anchors in news room
- Spring 2009
Angeles, CA
- USC Student Film "Javiyuki," *1st Assistant Director/Casting Director*** Los
- Assisted the director/producer
 - Cast principle characters

SKILLS

- In-depth working understanding of the production process.
- Experience using studio and portable production equipment.
- Strong organizational and leadership qualities.

- Excellent professional communication skills on telephone and in person.
- Strong work ethic, reliable, honest, and possess a positive attitude.
- Editing experience on *Final Cut Studio 2 and 3*.

EDUCATION

Los Angeles City College - Los Angeles, CA
Pursuing a Bachelor of Arts, Television and Cinema
Production