

Elizabeth Merriman

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Objective

A passionate, well-organized, and interpersonally attuned individual seeking a position as a production coordinator.

Experience

Assistant Production Coordinator

- Enthusiastic Productions – Come on Over – television series, 2011
- Hospice of Michigan – HOM IndieGOGO – promotional video, 2011

Production Coordinator

- RDV Corporation – Legacy 2 – promotional video series, 2011
- Redorange Usa – Gun Lake Casino – commercial, 2012
- Atomic Werewolf Pictures – TTOTM – crowd sourcing video, 2012

First Assistant Director

- Chuck's Boy – Neurotica: After Dark – short film, 2011
- Compass College of Cinematic Arts – Darkest Depths – student short, 2011
- Chuck's Boy – Donald – short film, 2011
- Chuck's Boy – Be American – short film, 2010
- Chuck's Boy – The Man Who May or May Not Exist – short film, 2010
- Chuck's Boy – Sketches in the Dark – short film, 2010

Producer

- WKTV – Celebrating Life and Food – Television series, 2012
- Compass College of Cinematic Arts – The Dream Collector – short film, 2011
- Chuck's Boy – Hank Danger and the Woman from Venus – short film, 2011
- RDV Corporation – Legacy 2 – promotional video series, 2011
- Chuck's Boy – Hank Danger and the Riddle Mountain Curse – serial film, 2010
- Chuck's Boy – Hank Danger and the League of Scientists – serial film , 2009

Additional Work Experience

West Michigan Film and Video Alliance

Vendor Coordinator/Marketing Director (January 2008 – Present)

- Established and maintained relationships with local and national vendors
- Facilitated creation of a yearly contact schedule for contacting new and existing vendors

DVS Creative

Production Coordination Intern/employee (August 2011 – November 2011)

- Assisted DVS Creative team in everyday operations of business
- Facilitated needs of producers and creative team
- Produced creative projects to expand creative demo reel

Atomic Werewolf Pictures

Producer's Assistant Intern/employee (August 2011 – Present)

- Assisted producer in everyday operations of business
- Facilitated needs of producer
- Producer of Marketing and Distribution

Skills

- Innovative problem solving and team building, proficient with DSLR cameras
- Computer skills: Adobe Photoshop, Final Draft, Microsoft Word, Open Office

Education

Associates of Applied Science, Film & Media Production Fall 2011
Graduated valedictorian with honors
Compass College of Cinematic Arts, Grand Rapids, MI

References

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