

# KIMMA DRAKE

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## **QUALIFICATIONS SUMMARY:**

**Video and Television Production:** Work with various production houses to manage the production of short and feature film projects, corporate videos and local television commercials.

**Project Management:** Manage people and processes in relation to budgets, milestones, schedules and goals for media and healthcare industries.

**Technical and Creative Writing:** Write business proposals, project plans, training manuals and corporate submissions as well as write radio and television commercials and professionally write feature-length screenplays for various clients for production.

**Broadcasting:** Production assist with local television programs, radio programs and host on-line television programs.

**Technical Proficiencies:** Final Cut Pro, Magix Movie Editing Software, Final Draft, Microsoft Project, Word, PowerPoint and Excel programs, Canon and Sony HD video camera equipment.

**Strengths and Accomplishments:** Wrote and produced a short film, "Skeletal Dreams," which travelled the world and won several awards for best film. Wrote, produced and directed a short film, "The Other," that won best film award. Associate produced a documentary, "Spitting Game," which travelled the country and won several awards. Wrote, produced and directed a corporate training video that led to a substantial decrease of regulatory violations throughout the organization.

## **EDUCATION/PROFESSIONAL DEVELOPMENT:**

Master of Project Management – Keller Graduate School of Management, Alpharetta, GA (Honors)  
B.A. Marketing - Richard Stockton College of New Jersey, Pomona, NJ (Dean's List)  
Producer Certificate – Hollywood Film Institute  
FCC License – Radio-Telephone and Broadcast

## **SELECTED PROJECTS:**

### **Writer/Director/Producer/ Editor**

- "A Day in the Life" - Corporate Video – Quintiles Training, 2010

### **Writer/Director/Producer**

- "The Other" – Short Film – Drake Films, LLC, 2007
- "Anathema" – Trailer – Drake Films, LLC, 2007
- "Sales Training" – Corporate Video – Sciele Training, 2007

### **Writer/Producer**

- "Compliance Training" – Corporate Video – Cegedim Training, 2011
- "Bind" – Short Film - Drake Films, LLC, 2010
- "Doommates" - Short Film - Drake Films, LLC, 2009
- "Café Efendi" - Television Commercial - Drake Films, LLC, 2008

- “Skeletal Dreams” – Short Film - Drake Films, LLC/Davon E. Johnson Filmworks, 2006

**Stage Play Writer**

- “Skeletal Dreams” - Short Play, 2005

**Screenwriter**

- “You Can’t Always Get What You Want” – Feature Film – Samantha Falk, 2011
- “My Boo” - Feature Film - Premier Management, 2011
- “What Ever Happened to Amy?” - Feature Film – Premier Management, 2010
- “June Brides” - Feature Film - Premier Management, 2010
- “Miss, Ms., Mrs.” - Feature Film Treatment – Premier Management, 2010
- “Finding My Way To Love” – Feature Film - Premier Management, 2009

**CAREER SKILLS/KNOWLEDGE:**

Microsoft Office Applications	Television and Film Production	Interactive Presentation
Production Casting	Radio-telephone Operation and Broadcast	Promotional Marketing and Advertising
Project/Program Management	Code of Federal Regulations with Federal Communication Commission	Set Creation and Design
Trademark, Copyright Review and Approval	RFP and Proposal Generation and Management	Training Modules, E-learning and Classroom Preparations
Script and Business Writing	Music Composition	Organizational Development

**AFFILIATIONS:**

Atlanta 365, GA Lawyers for the Arts, WGA-West