

MICHELLE JANE WARING
michellejwaring@gmail.com (213) 440-1576
www.michellewaring.com

EDUCATION

USC MFA Film Production- Emphasis Production Design – Graduated May 2012
Occidental College, Los Angeles BA Film Production and Theatre –Graduated 2009

SKILLS

Microsoft Word, PowerPoint, Excel, Photoshop, Illustrator, Google Sketch Up, VectorWorks, Movie Magic Budgeting and Scheduling, Final Cut Pro, Avid and iDVD. Mac and PC.

STUDENT FILMS

Production Designer / Set Dresser	Crossing (USC Thesis Film)	2012
Production Designer / Set Dresser	Fox the Gambler (USC Thesis Film)	2012
Production Designer	In Brotherhood (USC TV Pilot Class)	2011
Producer	Dog-Eared (USC Advanced Production Film)	2011
Director / Production Designer	Shoe Story	2010
Production Designer	Refuge (USC Student Short Film)	2010
Director / Production Designer	George and Martha (USC Student Film)	2009
Producer / Production Designer	Curtain Call (USC Student Film)	2009
Director / Production Designer	The Test (USC Student Short Film)	2009
Director/ Production Designer	In Between (Occidental College Student Film)	2009
Director / Production Designer	Dealing (Occidental College Student Thesis Film)	2008
Director / Production Designer	Still Life (Occidental College Student Film)	2007

WORK EXPERIENCE

- Office Assistant**, USC School of Cinematic Arts Business Office 2010
- Resolved walk in queries, implemented student project financing and organized archiving
- Audio Visual Technician**, Occidental College, CA 2008 – 2009
- Dispatched, maintained and installed equipment, as well as troubleshoot customer problems
 - Managed bookings and organized office
- Intern**, LA 36, Los Angeles, CA 2008
- Assisted with equipment and camera set ups on location
 - Managed processing tape stock and DVD archive
- Art History Archivist**, Occidental College, CA 2008
- Compiled digital slide catalogue, including researching and creating a web archive as well as correcting images on Photoshop
- Intern**, Valhalla Motion Pictures, Beverly Hills, CA 2006
- Managed reception, created script coverage and consulted with producers on potential projects