

## Professional Experience

### Script Supervising

The Bighead	Big Melon Productions	Donald Wygal, Producer
The Reason Music Video	The Administration Productions	Jason Dibler, Producer
Over The Moon	The Dancing Body Productions	Jade Rayban, Producer

**\*\*View notes upon request\*\***

<b>Producer / Writer</b>	<b>M Entertainment</b>	<b>2010-Current</b>
--------------------------	------------------------	---------------------

Summary:	Television production studio with emphasis on culinary arts. Main duties include: Writing dialogue for episodes, planning and coordinating local and international shoots, organizing and naming video clips, stringing out footage in Final Cut and Avid, responsible for story line and content of episodes. Head of Post Production.	
Accomplishments:	Successfully coordinated, and produced the television show "Bringing it Home." Partnered with clients to develop new forms of product placement and in-episode advertisements, resulting in increased client retention, and fiscal success of the show.	

<b>Producer</b>	<b>Just Dreaming Productions</b>	<b>2007-Current</b>
-----------------	----------------------------------	---------------------

Summary:	Independent Film & Theatrical production company. Main duties include writing, producing, and shoot / theater coordination.	
Accomplishments:	Recent production of "The House of Yes" at art works Theatre in Hollywood, currently in development on multiple film projects including "The Box" and "Home Sweet Home" a feature film.	

<b>Casting Associate</b>	<b>Skirts Casting</b>	<b>2006-2009</b>
--------------------------	-----------------------	------------------

Summary:	Facilitation and organizing the casting process for various commercial casting projects.	
Accomplishments:	Successfully interviewing actors, and working first hand with directors to choose the best person for the job. Working with agents and product clients.	

## Education

El Camino College	Arts & Music	1996-1998
Biola University	Nursing	1993-1996

## Skills & Professional Associations

Member of Screen Actor Guild & AFTRA	1997-Present
--------------------------------------	--------------

Proficient in Microsoft Office Suite (Word/Excel/Powerpoint), Fideleo, Video Editing Software Final Cut and Avid, Internet, typing (60 wpm).  
Strong written and verbal communication skills, excellent organizational and multi-tasking skills.