

Andres Figueroa

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Work History

March 9th – March 11th 2013

On Set Production Assistant
“Escape”
AFI Cycle Film

- Assisted the 1st Assistant Director with general production tasks on set.
- Worked closely with the background actors and directed them to perform their tasks as requested by the director.
- Secured the location for talent and crew.
- Assisted Grip and Electric crew with general on set equipment.

Feb. 11th – Feb. 17th 2013

Production Assistant
“Bachata – TV Pilot”
MTV Network/Viacom

- Performed runs and other various tasks for the Production Manager and Executive Producer of a reality pilot.
- Collected talents releases from people during on set shoots.
- Did other miscellaneous tasks during on set shoots and at the base camp office.

Jan. 17th – Feb. 5th 2013

Production Assistant
“Beck Live Concert – Behind the Scenes”
Grainey Pictures

- Worked directly under Production Manager with organizing key aspects of the live event (i.e. booking travel arrangements, getting price estimates from various equipment vendors, doing runs, etc.)
- Assisted on location with interviews and B-roll footage by giving out talent releases, assisting the DP with uploading footage, etc.

Dec. 15th – Dec. 17th 2012

On Set Production Assistant
“Happy Anniversary”
Ambush Entertainment

- Assisted the 1st Assistant Director with general production tasks on set.
- Locked up locations during filming.
- Directed the background actors to perform their tasks as requested by the 1st AD.

Nov. 7th – Nov. 15th 2012

On Set Production Assistant
AFI Thesis Film, “App”

- Assisted the 1st Assistant Director with general production tasks on set.
- Worked closely with the background actors and directed them to perform their tasks as requested by the director.
- Secured the location for talent and crew.
- Assisted Grip and Electric crew with general on set equipment.

Oct. 28th 2012

On Set Production Assistant
“About Last Night”
Screen Gems

- Worked with the 1st Assistant Director with general production tasks on set.
- Directed the background actors to perform their tasks as requested by the 1st AD.
- Helped to secure location so production can complete an exterior special effects shot.

Sept 2009 – August 2012

Media Assistant
Center for Instructional Technology
- JMU

- Performed wide-ranging media production duties in support of center’s media specialist including:
- Shooting and editing videos as required
- Transcoding videos & DVDs in various formats
- Planned and co-led production of various short film projects required as part of JMU School of Media Arts & Design

June 2011- Aug 2011
Post Production Intern
Edge West Productions

- academic program
- Performed storyline development, script writing, casting, location scouting, shooting and post-production/editing
- Assisted post-production team in organizing and distributing media during production of TV documentary series
- Keying specific shots using Adobe After Effects
- Served as production assistant during on-location shoots for National Geographic Channel documentary series that aired during Spring 2012
- Responsible for organizing set props, green screen, camera equipment etc.

Education

James Madison University
BA Media Arts & Design/Digital Video & Cinema
May 2012