

Christopher D'Olimpio

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Personal Summary

- Excellent customer service skills.
- Knowledgeable in a wide variety of film techniques and history.
- Worked in top producing Starbucks in North America.

Professional Experience

Production Assistant - NBC News Promo - 5pm - August 2011

- Firewatched equipment.
- Escorted talent to set.
- Supported set in stopping pedestrians from walking on screen.
- Ran errands to pick up/drop off equipment and food and beverages for set.

Production Assistant - "Four" - July 2011

Executive Producer- Neil LaBute

- Firewatched equipment
- Distributed and collected walkies for production
- Assisted craft serves in prepping food for talent and crew

Art Coordinator/ Production Assistant - "The Art of Dreaming" June 2011

- Worked with Production Designer in dressing every set
- Ran errands to pick up/drop off props
- Assisted production to get extras for a scene

Key Production Assistant "The Projectionist" Feb. 2011 – April 2011.

- Assisted the art department in constructing and preparing the sets.
- In charge of craft services.
- Ran necessary errands to pick up equipment and other needs on set.

Triboro Pictures

Production Assistant/ Intern; Researcher April 2010 – Jan. 2011

- Conducted research for a documentary.
- Provided support to the Assistant Director.
- Supported Production Designer in setting up each scene for the day.
- Supervised script for a student short.

Ost Cafe

Barista. June 2014 - Present

- Ensure the store is ready for the day as the opener, and fully stocked and cleaned as the closer.
- Greet customers as they enter.
- Count all the money at the start and end of the day, depending on shift.

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Barista November 2011- June 2014

- Ensure customers receive their proper lunch order.
- Clean and restock the store and the start and end of each shift
- Answer phone and take delivery orders
- Make items we serve on our breakfast menu

Starbucks Coffee Company

Shift Supervisor Sept 2006- Jan 2011

- Ensured operation tasks were done in a timely and efficient manner.
- Responsible for the daily closing and opening of the store. Made sure store was clean and well stocked for the next shift.
- Led daily operations including deposits, directing a staff of at least three other employees to ensure excellent customer satisfaction.
- Coached new partners in training, helping them learn the recipes and protocol in making outstanding beverages.
- Analyzed tangible items & materials needed to ensure the store will be fully stocked at all times and have smooth flow.

College Experience and Education Curry College Milton, MA Sept 2002 – May 2006 Bachelor of Arts in Communication/Film Studies with a minor in

English Achieved Deans List six semesters.

- Lambda Pi Eta (International Communication Honor Society) Inducted Spring 2005.
- Curry College Journalism Award May 2006.

Curry College Levin Library *Circulation Assistant – Work Study Sept 2002 – May 2006*

- Provided general and clerical support to library staff.
- Implemented new methods for systematic organization of library collections.
- Directed students, faculty & staff with library research.

Teaching Assistant for First Year Seminar – Fall 2006 Semester Personally chosen by Professor Laurie Fox

- Provided guidance for students with present and future college decisions.
- Graded weekly papers and conducted attendance.
- Assisted professor in class lectures by providing additional information as relevant.

The Currier Times

Sept 2002 – May 2006. Contributor – A&E Editor – Co-Assistant Editor – Editor in Chief.

- Conducted weekly staff meetings and delegated assignments as Editor in Chief.
- Published articles for submission based on personal source interviews.
- Prepared final lay out for each bi-monthly issue.
- Edited additional articles submitted by contributors.
- Created many film and music reviews for each issue.

Skills/Certificates

- Certified in Food Protection by the NYC Department of Health and Mental Hygiene.
- Proficient in POS systems as well as MS Word, Excel and Mac Computers.