

CHRISTINA F. WITT

548 S. Spring St., Apt. 709 | Los Angeles, CA. 90013 | (713) 444-1761 | christinawitt@ymail.com

SKILLS & ABILITIES

TELEVISION AND FILM EXPERIENCE

Wide-ranging knowledge of film and video projects from inception to completion. Effective at organizing and coordinating shoots; experience using production equipment. Conduct script analysis, coverage and contribute to script changes. Ability to write and edit scenes, treatments, and scripts; competent in film and sound editing.

TECHNICAL PROFICIENCIES

Adobe Premiere, ProTools, Final Cut Pro, AVID, Movie Magic Budgeting and Scheduling, MS Office, WordPerfect, Outlook,

STRENGTHS AND ACCOMPLISHMENTS

Enthusiastic and creative; demonstrates ability to achieve objectives within strict deadlines. Excellent organizational and communication talents; solid skills in improving productivity and efficiency while reducing costs.

EXPERIENCE

SILVER PICTURES

Development Assistant
Los Angeles, CA.

Summer 2014

- *Making copies of scripts and dubs of DVD's*
- *Read, review and write script coverage for weekly current reports*
- *Distribution of documents internally, filing, answering phones and covering desks when assistants are out of the office*

THE CREATIVE MIND GROUP/ UNITED TALENT AGENCY

Agent Assistant
Toronto Film Festival

Fall 2013

- *Support sales team at premieres of sales titles*
- *Help with logistics of reservations*
- *Aid agents with any client/film related assistance.*

EDUCATION

ACADEMY OF ART UNIVERSITY

M.F.A. Motion Pictures and Television
San Francisco, CA.

May 2014

DILLARD UNIVERSITY

B.A., Mass Communications
New Orleans, LA.

May 2009