

LONDON ASHLEY WELDON

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PROFESSIONAL SUMMARY

I am an experienced creatively-driven and results-oriented individual seeking an entry-level position where I can learn and excel within the film/television industry.

SKILLS

- 1 Adobe InDesign Proficiency
- 1 Microsoft Office Proficiency

WORK HISTORY

- 01/2015 to Present
Production Assistant
Freelance-Los Angeles, CA
- 1 Fulfill various duties, including, slating for camera, production runs, locking down set etc.
- 08/2014 to Present
Administrative Temp
Randstad-Denver, CO/Los Angeles, CA
- 1 Adapt to each position and execute clerical needs as directed.
- 07/2013 to 06/2014
Corps Member/Marketing Committee Representative
City Year – Denver, CO
- 1 Selected to teach seventh grade mathematics/literature at an under-performing school.
 - 1 Created all marketing for City Year events and held a cinema club after school.
- 06/2012 to 08/2012
Summer Production Intern
Rutherford Entertainment – Los Angeles, CA
- 1 Gained a variety of knowledge on the entertainment production process.
 - 1 Shadowed producers on the set of the show "EXTRA".
- 08/2011 to 05/2013
Movie Reviewer
The Daily Toreador – Lubbock, TX
- 1 Adhered to strict and weekly deadlines to produce quality journalism pieces.
 - 1 Viewed and gave my written opinion on current films in theaters.
- 08/2009 to 05/2013
Films/Special Programs Representative
Texas Tech Student Union & Activities – Lubbock, TX
- 1 Answered incoming event-request calls and organized event bookings in office.
 - 1 Wrote calendar blurbs and bulletin postings for all free events shown on campus.

EDUCATION

- 08/2009 to 05/2013
Bachelor of Arts: Communication and Media Studies
Texas Tech University - Lubbock, TX
- 1 Member of Alpha Kappa Alpha Sorority Inc.
 - 1 1 of 40 selected for Red Raider Orientation Crew 2011
 - 1 Recipient of Ford Salute to Education Scholarship

ACCOMPLISHMENTS

- “Life of a City Year Denver Corps Member” Video Contest Winner (Jan 2014)
- Tech Activities Board's “Best Unconventional Marketing” Recipient (Feb 2011/Mar 2013)