

JaMya Short  
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**Experience**

Phillips 66 - Still Shoot <i>Bravery &amp; Valor LLC</i>	Production Coordinator	2015
NFL Play 60 Commercial <i>Greenpoint Pictures</i>	Production Coordinator	2015
SLU Care Commercial <i>JetPack Agency</i>	Production Assistant	2015
Budweiser Commercial <i>SKUNK Productions</i>	Office Production Assistant	2015
MTV's Catfish <i>Long Pond Media</i>	Production Assistant	2015
Phillips 66 – Instagram Campaign <i>Adolescent Content</i>	Production Assistant	2015
The Biggest Loser <i>Shine America</i>	Casting Assistant	2015
The Next Great Burger <i>Coolfire USB, LLC</i>	Culinary Production Assistant	2015
She's Got Game <i>51 Minds Entertainment</i>	Production Assistant	2015
Missouri Lottery Commercial <i>Prettybird</i>	Office Production Assistant	2015
NCAA/Infiniti Commercial <i>York Productions</i>	Production Assistant	2015
Pizza Masters <i>Follow Productions</i>	Culinary Production Assistant	2015
Brynn Elliot Red Rocks Tour <i>Catalano Productions, LLC</i>	Production Assistant	2015
America's Got Talent <i>Freemantle Media North America</i>	Production Assistant	2015

**Featured Skills**

- Create Pre-Production book
- Create and disperse Call Sheets
- Hire and supervise PA's
- Assign PO's to Vendors and track payments
- Reconcile Petty Cash
- Book Flights for crew
- Runs and office assistance
- Rent cars/trucks for production
- Create and organize Wrap Binder

**Other Experience**

Coolfire Studios	Development/Post Production (Intern)	2014
KTVI-St. Louis (Fox 2)	Production Assistant/ Booker (Intern)	2014