

BEATRICE BELLI

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EXPERIENCE

- **Production Assistant at Bones (20th Century Fox Tv) @ Los Angeles** *Jul - Dec 2016*
Production Office daily tasks ranged from updates of Set Status Reports, to script/documents filing and distribution, expense reports, meetings setup, covering phones and so on
- **Intern at Lin Pictures** *Jan - Apr 2016*
@ Los Angeles
Script coverage, development meetings, assisted in day-to-day operations, expense reports, answered phones
- **Intern at Big Light Productions** *Jan 2016*
@ London, UK
Assisted the production office of *Medici: Masters of Florence* and the writers room of *The Man in the High Castle*
- **Producer's Assistant at Avanti Film Productions** *Mar - Aug 2015*
@ Los Angeles
Handled expense reports, managed schedule and travel arrangements, research work, supported casting
- **Entertainment News Producer** *Jul - Dec 2014*
@ Los Angeles
Produced entertainment segments for Italian news agencies and photoshoots for entertainment magazines.
- **Entertainment News Reporter** *Jul - Dec 2014*
@ Los Angeles
Print Coverage of festivals and press junkets; print and video interviews with tv talents; critical reviews of tv series.
- **Web and Frontpage Editor at Yahoo** *Feb - Dec 2014*
@ Milan, Italy
Selection of most relevant contents for national homepage, coverage of major entertainment events, Entertainment and Lifestyle articles and galleries, editing of press agencies news and videos to adhere to Yahoo's standards.
- **Editor-in-Chief at i-Bones** *2006 - 2016*
@ Rome, Italy
Coordinated grassroots efforts and devised creative ways to promote the tv show "Bones" in Italy across different platforms. Tasks included: write articles, translate news, lead the team of writers, update the website, manage fan community.

EDUCATION

2016 - **Producing** Certificate Program at UCLA Extension

2015 - **Business and Management of Entertainment** Certificate Program at UCLA Extension

2013 - Master's degree in "**Communications Management**" (focus on "**New Media and Social Networks**")
at Università Cattolica del Sacro Cuore in Milan, Italy
Thesis: "Social Tv: the social dimension of television in the age of internet and second screens"

TECHNICAL SKILLS

- Social Media Management (Facebook, Twitter, Instagram, Youtube, Google+, Tumblr)
- Video (Adobe Premiere, Adobe After Effects, Final Cut, subtitling)
- Content Management Systems (Wordpress, Blogger, eZpublish, proprietary ones)
- Web (html, css, Javascript, php, mySql, databases)

LANGUAGES: Italian (*native speaker*) and Spanish (*working proficiency*)

More detailed info can be found on my LinkedIn profile: <http://lnked.in/beabelli>