

Valerie E. Thomas
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Professional Summary

Areas of Expertise

Internet & Library Research

MS Publisher

Professional History:

Scan/Search, L.L.C., Owner, Denver, CO 7/99 - present

- research various topics on internet & in libraries (for companies both nationally & internationally); on telephone, or in person.
- scan photos and documents
- dub videotapes and DVDs

Bullhead Entertainment, Part time Researcher, 09/11/05 - present

- researched topics designated by Producers for their documentary

Denver Post newspaper – Free-lance researcher, 2003 – present

- research various topics for the public upon request.

British Film Society, Researcher Assistant, Denver, CO, 2003-2004

- Researched info for entertainment section of British Film Society's newsletter (which resulted in an article written).

Copy Cataloger, Denver Public Schools - Educational Resource Services, Denver, CO

3/02-2/14/03

- perform copy catalog procedures using the MARC format
- select bibliographic records, download and manipulate records from OCLC on other databases as necessary

Cataloging Assistant, Denver Public Library, Western History/Genealogy Dept., Denver, CO

3/01-12/01

- Perform historical research and highly technical library work cataloging historic photographs for an online computer system
- Create catalog records using MARC format for inclusion in local and national databases

Researcher/Document Retriever, Search Company International, Denver, CO 7/00-8/00

- drove to various County Administration and District Courts around the Denver area to retrieve documents
- Retrieved information from public records on real estate, tax liens, bankruptcy, etc.

Education & Training

Master of Science, Wildlife Biology, Colorado State University

Bachelor of Arts, Biology, Hunter College

References Available Upon Request