

# TONY JACOBS

Los Angeles, California

323/229-9713

[TonyJLosAngeles@aol.com](mailto:TonyJLosAngeles@aol.com)

**SUMMARY OF QUALIFICATIONS:** A highly experienced Line Producer/Production Manager with an understanding of scripted and non-scripted television and film productions on the West and East coasts. Having worked as a Production Accountant on Studio Productions, that experience has given me the knowledge of proper accounting procedures and principles, additionally being able to review, track and distribute all production costs correctly. Possessing a complete knowledge of all television and film production phases, and able to create accurate budgets and concise schedules. Skilled at being able to communicate successfully and effectively with Senior Management, Office Personnel, Cast and Shooting Crew.

## QUALIFICATIONS

- **Accounting** - Monitors Accounting Staff, reviews daily Hot Costs, Weekly Cost reports, in addition to accounts receivables/payables to ensure adherence with approved and locked Budget
- **Budgeting** – Formulated preliminary, revised and final Budgets using Movie Magic Budgeting software in addition to cash flow analysis
- **Contracts** – Thorough understanding of union contracts. Ability to interface with Union Labor Relations Departments and Non-Union representatives for labor rates, benefits and contract amendments. Negotiated and approved Deal Memos and hired all below-the-line Personnel, in addition to approving Work Authorizations, and On-Screen credits
- **Equipment Rentals** - Located specific Vendors and Equipment Rental companies, provided Rental Authorizations based upon Production needs and script requirements and tracked their costs throughout production
- **Facilities** – Researched, scouted and negotiated rates for appropriate shooting locations. Handled in technical problems or logistical difficulties. Oversaw the acquisition of proper filming permits as required
- **Insurance** – Secured agency for general and location Film Production Insurance packages including all amendments, as needed
- **Logistics** - Responsible for day-to-day operations management, from initial planning to close out. Participated in preliminary Production and Final Tech scouts, Oversaw the
- **Payroll** – Determined suitable payroll company and negotiated services for Cast, Crew and Production Office personnel
- **Production** – Managed Production Office staff oversaw the creation and approval of Daily Production Call Sheets and Production Reports of the assistant directors
- **Scheduling** – Created Production Calendars, concise Production Master Schedules, ; including pre-production, production, and post-production using the Movie Magic scheduling program
- **Talent Acquisition** – Recruited and contracted Actor’s Casting Director, Extras Casting, and oversaw auditions, callbacks. Negotiated subsequent SAG union and non-union contracts including screen credits.
- **Travel** - Ensured both Production personnel and equipment travel is scheduled, executed and expensed within allocated budgets

## Tools:

Movie Magic Budgeting, Movie Magic Scheduling, Microsoft Word, Excel

## TELEVISION/FILM

### **Associate Producer**

Starring: Stacey Dash, The Game

### **Production Manager**

### **Line Producer/Production Manager**

Starring: Sinbad, Vanessa Bell Calloway

### **Producer**

Host: Christine Pullara

### **Production Manager/Line Producer**

Host: Giada DeLaurentiis

### **HOUSE ARREST**

Director: Billy Washington

### **EYE OF THE STORM**

100<sup>th</sup> Anniversary of the NAACP

### **STOMPIN’**

**i::DESIGN** (Los Angeles Shoots)

### **BEHIND THE BASH** (Series)

Based in New York

House Arrest, LLC

Prod. - Lisa Washington, Billy Washington  
2009

Vicangelo Films

Producer - Vic Bulluck  
2009

TR Entertainment  
2006

Fine Living Network  
2006

Food Network

2005 Atlas Media Corp

<b>Production Manager/Line Producer</b>	<b>TOOLS OF THE TRADE</b> (Series) Based in New York	History Channel 2005 Atlas Media Corp
<b>Production Manager/Line Producer</b> <i>Host: Thomas Beard</i>	<b>6 DEGREES OF FRANCIS BACON</b> (Pilot) Based in New York	History Channel 2005 Atlas Media Corp
<b>Producer</b> <i>Starring: Boris Kodjoe, Steven Bauer, Sticky Fngaz, Michael K. Williams,</i>	<b>DOING HARD TIME</b>	Columbia TriStar Prod. Preston Whitmore III 2004
<b>Production Manager</b> <i>Host: Eric Villency</i>	<b>I::DESIGN</b> (New York shoots)	Fine Living Network 2004
<b>Production Manager</b> <i>Host: Bryce Wilson</i>	<b>WEEKEND VIBE</b> (2 Seasons-New York)	Heritage Network 2002-2004
<b>Co-Producer</b> <i>Starring: Stephen Gilborn, Geoffrey Lewis, Jessica Kiper, Clayton Rohner</i>	<b>FORMOSA</b>	High Road Productions 2003
<b>Associate Producer</b> <i>Starring: Sticky Fingaz, Brian Hooks, Tracey Bingham, Kent Masters-King</i>	<b>WEEKEND 'N MALIBU</b>	Xenon Entertainment Prod. – Barry Bowles, Lisa Washington 2002
<b>Production Manager</b> <i>Host: Lisa Raye, Treach</i>	<b>THE SOURCE: ALL ACCESS</b> (Series–New York)	Heritage Network 2001-2002
<b>Production Coordinator</b> <i>Starring: Tyrese, Ving Rhames, Snoop Dogg</i>	<b>BABY BOY</b>	Columbia Pictures Producer – John Singleton 2001
<b>Line Producer</b> <i>Starring: Brian Hooks, Troy Winbush</i>	<b>CHATROOM</b>	Inverness Media Prod. – Barry Bowles, Lisa Washington 2001
<b>Line Producer</b> <i>Starring: Brian Hooks, Maia Campbell, Fazion Love</i>	<b>Q2: THE LUAU</b>	Xenon Entertainment Prod. Barry Bowles, Lisa Washington 2000
<b>Asst. Line Producer</b> <i>Starring: Jerry O'Connell, Kari Wuhrer,</i>	<b>SLIDERS</b> (Series, 2 Seasons)	Sci-Fi Network/USA Network 1999-2000
<b>Line Producer</b> <i>Starring: Coolio, Jermaine Hopkins</i>	<b>PHAT BEACH</b>	Live Entertainment 1996
<b>Supervising Producer</b> <i>Starring: James Earl Jones, Courtney B. Vance, Gloria Ruben, Billy Dee Williams</i>	<b>PERCY AND THUNDER</b>	TNT/Amblin Entertainment 1993
<b>Production Accountant</b> <i>Starring: Ice Cube, Chris Tucker, Bernie Mac</i>	<b>FRIDAY</b>	New Line Cinema 1995
<b>Asst. Accountant</b> <i>Starring: Thomas Haden Church, Debra Messing</i>	<b>NED AND STACY</b> (Pilot)	FOX Television 1995
<b>Segment Producer</b> <i>Host: Gregg Kinnear</i>	<b>BEST OF THE WORST SHOW</b> (Series)	FOX Television 1991

## MUSIC VIDEOS

<b>Producer</b>	<b>STAND BY YOUR MAN</b> (L.L. Cool J)	N.I.C. Productions
<b>Producer</b>	<b>THATZ RIGHT!</b> (Ice Cube)	N.I.C. Productions/Street Films
<b>Producer</b>	<b>CHECK YO "SELF"</b> (Ice Cube)	N.I.C. Productions/Street Films
<b>Producer</b>	<b>WESTSIDE STORY</b> (YoYo)	N.I.C. Productions/Street Films
<b>Producer</b>	<b>BUCK 'EM DOWN</b> (Camp Down)	N.I.C. Productions Shot in N.Y.
<b>Producer</b>	<b>STILL GOT LUV 4 'EM</b> (Kam)	N.I.C. Productions/Street Films

**Additional Productions:** Murder In Mississippi (MFT), Dillinger (MFT), Moon Over Parador (Feature), Russkies (Feature), The Plot To Kill Hitler, (MFT), Uncle Tom's Cabin (MFT)

**Distant Locations:** Florida, Georgia, Louisiana, Mississippi, New Jersey, New York, North Dakota, South Carolina, Texas, Washington D.C., Wisconsin

### **Education:**

Bowling Green State University, Bachelors Degree

**ADDITIONAL CREDITS & REFERENCES AVAILABLE UPON REQUEST**